

**Missouri Heights Community League (MHCL)
Schoolhouse Rental Contract**

Renting Party: _____

Starting Date and Time of Rental: _____ Duration: _____

Rental Fee: _____ Deposit applied to rental: \$200 Cleaning/Damage Deposit: \$250

Balance due: _____ Paid in Full: _____

Name of Responsible Party (if different): _____

Street Address: _____

Mailing Address (if different): _____

City: _____ State: _____ Zip: _____

Daytime Phone: _____ Evening Phone: _____ Cell: _____

E-mail: _____

By signing this agreement, Renting Party agrees to:

- Mail **security and cleaning/damage deposits, signed contract, and signed waiver within 7 days of reservation**, and to make **full payment 90 days prior to start of rental**.
- In the event of cancellation, **give notice 90 days prior to start of rental date** to secure refund minus \$100 administrative fee.
- No dogs without prior approval.
- No smoking inside buildings or anywhere on property, and all outdoor noise (amplified, or not) must be stopped or brought into the schoolhouse by 9 pm.
- Assume all liability and hold MHCL harmless from any and all injuries to persons permitted on the premises for duration of rental.
- Pay MHCL for all damages incurred to buildings, surrounding property, and all non-fixed items on premises during rental period, and for any cleaning listed on the website Rental page and Schoolhouse Rental Information and Reminders not done by renter which may be over and above the cleaning/damage deposit.
- Leave key at location and time designated by MHCL staff member following rental period.
- No mounting of decorations and/or exhibits with nails, tacks or other fasteners that leave a mark on walls (interior and/or exterior), floor, ceiling and roof.
- Allow no more than 100 persons on property at any given time during rental.

Signature of Responsible Party: _____ **Date:** _____

Printed Name: _____

Please mail contract, waiver, and payment (please make check out to MHCL) to:

**MHCL
218 E. Valley Rd. Ste104,
PMB 351
Carbondale, CO 81623**