

**Missouri Heights Community League (MHCL)  
Schoolhouse Rental Contract 2023**

**Renting/Responsible Party:** \_\_\_\_\_

Date(s) of Rental: \_\_\_\_\_ Duration: \_\_\_\_\_

Rental Fee: \_\_\_\_\_ Cleaning/Damage/Policy Deposit: \$300 Total: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-mail: \_\_\_\_\_

**By signing this agreement, Renting/Responsible Party agrees to:**

*\* comply with any COVID regulations and costs of monitoring compliance (minimum of \$100) while renter is using the property should the need be necessary again.*

*\*forfeit entire deposit if any of the policies in the contract, information sheets, or on the website are not followed.*

- give notice at least 90 days prior to start of rental date in the event of cancellation, to secure refund minus a \$100 administrative fee.
- allow no more than a total of 100 persons on the property at any given time during rental.
- no smoking anywhere on the property, inside buildings or outside, and no fires/flames of any kind (fire pits, BBQ, other cooking, incense, torches, candles, etc.) anywhere on the property.
- no dogs/cats/pets/other animals on property without prior approval.
- no mounting of decorations, etc. with fasteners (nails, tacks, staples, tape) that leave a hole/mark on interior and exterior walls, floor, ceiling and roof, and to mount nothing on the chalkboard.
- have all outdoor noise (amplified, or not) stopped or brought into the schoolhouse by dusk as we are in a residential neighborhood where noise amplifies as it travels.
- leave keys at the location designated by MHCL volunteers at the end of the rental period.
- assume all liability and hold MHCL harmless from any and all injuries to persons on the premises for the duration of the rental period.
- reimburse MHCL for all damages incurred to buildings, surrounding property, and all non-fixed items on premises during rental period and for any cleaning listed on the website rental page and on the Schoolhouse Information and Reminders and Cleaning sheets not done by renter which may be over and above the cleaning/damage/policy deposit.

**I have read the above and agree to abide by the policies here and on the information sheets.**

**Signature of Responsible Party:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Please mail contract, waiver, and payment (please make check out to MHCL) to:**

**MHCL  
218 E. Valley Rd. Ste104, PMB 351  
Carbondale, CO 81623**