

# Missouri Heights Community League (MHCL)

## Schoolhouse Rental Contract 2026

**Renter/Responsible Party:** \_\_\_\_\_

Date(s) of Rental: \_\_\_\_\_ Duration: \_\_\_\_\_

Rental Fee: \_\_\_\_\_ Cleaning/Damage/Policy Deposit: \_\_\_\_\_ \$300 Total: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-mail: \_\_\_\_\_

**By signing this agreement, Renter/Responsible Party agrees to:**

*\*comply with any COVID regulations and costs of monitoring compliance if the need arises again.*

*\*forfeit entire deposit if any policies stated in the contract, information sheets, or on the website are not followed, and have a minimum of \$50 withheld from the deposit for any needed cleaning or damage.*

- give notice at least 90 days prior to start of rental date in the event of cancellation, to secure refund minus a \$100 administrative fee.
- allow no more than a total of 100 persons on the property at any given time during rental.
- no smoking anywhere on the property, inside buildings or outside, and no fires/flames of any kind (fire pits, BBQ, other cooking, incense, torches, candles, etc.) anywhere on the property.
- no dogs/cats/pets/other animals on property without prior approval.
- use only Command hooks. Do not mount anything with nails, tacks, push pins, staples, tape, or any fasteners that leave a mark, a hole, or will peel the paint when removed. Do not mount anything to the chalkboard. (Ask if you have questions or concerns about your plans).
- have all outdoor noise (amplified, or not) stopped or brought into the schoolhouse by dusk as we are in a residential neighborhood where noise amplifies as it travels.
- leave keys at the location designated by MHCL volunteers at the end of the rental period.
- assume all liability and hold MHCL harmless from any and all injuries to persons on the premises for the duration of the rental period.
- make sure all cleaning and closing procedures listed on provided information is completed.
- reimburse MHCL for all damages incurred to anything anywhere on the property during the rental period and for any required cleaning listed on the website or information handouts provided which may be over and above the cleaning/damage/policy deposit.

**I have read the above and agree to abide by the policies here and on the information sheets.**

**Signature of Responsible Party:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Please mail contract, waiver, and payment (please make check out to MHCL) to:**

**MHCL**  
218 E. Valley Rd. Ste104, PMB 351  
Carbondale, CO 81623